

**Elmore County Commission
Work Session
Monday, October 28, 2013
5:00 p.m.**

AGENDA

Call to Order

Public Hearing: Sarah Sightler, CDG Engineers & Associates – Solid Waste Management Plan Update

Regular Business:

- Review the Minutes of the October 15, 2013 Commission Meeting/corrections
- Review the Memorandum of Warrants for the period October 10, 2013 through October 22, 2013

Old Business:

- Board Appointments (3): Elmore County Public Building Authority Board due tonight
Candidates: Harrison Long, Jimmy Monk, Bob Morris
- Board Appointments (2): Ridge Improvement District Board of Directors due tonight
Candidates: Tom Lamberth, Steve Forehand
- Scott Steen, 2WR** - Recommendation on awarding the Old Jail & Cook Building Demolition Contract
- Consider Petition for Reimbursement of Excess Funds from Tax Sale of Real Property by William & Elizabeth Parker
- Probate Judge Enslin**
 - Advertise and hire permanent part-time Deputy Chief Clerk to replace Hattie Jean Duke at current salary of \$21.19/hour (hire effective 1/2014)
 - Advertise and hire County Archivist

New Business:

- Probate Judge Enslen**
 - Hire full time tag clerk
 - Change status of current part time tag clerk to full time
 - Hattie Jean Duke, Deputy Chief Clerk work additional 3 hours per week until retirement on 12/31/13
- Revenue Commissioner Macon** – Advertise and hire Mapping Clerk to train under and replace P. Hilyer (replacement at end of 2013)
- Consider Resolution regarding the Elmore County Public Building Authority Preliminary Approval of Transactions regarding the Elmore County DHR Project
- Consider City of Wetumpka Lease Agreement for use of Courthouse veranda to display lighted Christmas scenes 11/1 – 12/6 and for Nativity performance on 12/6
- Discuss document shredding contract to shred documents in Old Jail in accordance with Local Government Records Commission Procedures

Consent Docket:

- Approve amending FY2013-2014 Holiday Schedule to add Tuesday, December 24, 2013 per Memo from Governor Bentley dated 10-22-13
- Notification of reclassifying Wallace Childers (Equipment Operator III) to Construction Supervisor (vacant budgeted position), effective 10-28-13
- Notification of hire Sam Antley, Equipment Operator II (replace L. Rich), effective 10-28-13
- Notification of hire Michael Capps, Equipment Operator II (fill W. Childers vacant position), effective 10-28-13
- Notification of hire Aaron Barber, Equipment Operator (vacant position), effective 10-28-13
- Notification of hire Abraham Billups, Equipment Operator I (vacant budgeted position), effective 10-28-13
- Notification of change of status for Carolyn Cannon, Tag Clerk from part-time to full-time, effective 10-18-13 (replace D. Scott)

- Notification of hire Callie Cook, part-time Tag Clerk (replace C. Cannon), effective 10-18-13
- Notification of resignation Cammie Blackmon, Assessment Clerk, effective 10-8-13
- Notification of hire Glenda Shaw, Assessment Clerk (replace C. Blackmon), effective 10-16-13
- Approve Leave Without Pay Status for Christina Wells, Tag Clerk
- Approve Travel Memorandum

Reports to the Commission:

- Highway Department Report – County Engineer, Richie Beyer
- EMA/HS Office Report – County EMA/HS Director, Eric Jones

Important Calendar Dates

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| Monday, November 11 | Courthouse closed in observance of Veterans Day |
| Tuesday, November 12 | Commission Work Session at 5:00 p.m. with Business Meeting immediately following |
| Monday, November 25 | Commission Work Session at 5:00 p.m. with Business Meeting immediately following |
| Thursday & Friday,
November 28 & 29 | Courthouse closed in observance of Thanksgiving |