

**Elmore County Commission  
Work Session  
Monday, February 25, 2013  
5:00 p.m.**

**AGENDA**

**Call to Order – Chairman Faulk**

- Review the Minutes of the February 11, 2013 Commission Meeting/corrections
- Review the Memorandum of Warrants for the period February 6, 2013 through February 19, 2013

**Old Business:**

- Board Appointment to CEW&SA (Kenny Holt, Mary Robin Norris, Kevin P. Johnson); appointment due February 25, 2013
- Request to reappoint Charles Bazzell to the Elmore Water and Sewer Authority Board of Directors (appointment due February 25, 2013)
- Request for \$30,000 grant match from Tallassee IDB for industrial access to Tallassee Corporate Park
- Consider sending Rhonda Ward to Fundware Partners Training

**New Business:**

- Probate Judge Enslin:**
  - Consider contract with Cyndi Mann for pre-election assistance/website design
  - Authorize advertising/ hire of Tag Clerk (replace T. Langley)
  - Approve Job Description for Millbrook Tag Office Supervisor and authorize internal posting/hire
  - Approve advertising/hire of part-time Tag Clerk for the Millbrook Office
  - Approve Job Description for Assistant Chief Clerk and authorize internal posting/hire
  - Discuss County Conservator/bonding
  - Possible need for Judicial Insurance

- Consider authorizing April 13 or April 20 as a countywide 4-5 hour shred event at the courthouse
- Discuss authorizing Chairman to sign FY 2013 ADEM Recycling Grant
- Consider authorizing Chairman to sign Escrow Agreement for Grant Ridge Forest Plat 8
- Discuss authorizing EMA/HS Director to proceed with project to purchase equipment funded by the FY 2011 Metropolitan Medical Response System (MMRS) Grant
- Request for Elmore County EMA to enter MOA with Autauga and Dallas County EMA Offices for the use and maintenance of a BullEx Fire Extinguisher Simulator and authorize Chairman and EMA/HS Director to execute
- Discuss Resolution thanking Congressional leaders for assistance with EOC grant funding
- Consider approving Legislation for the 2013 Regular Session and authorize advertising of same

**Consent Docket:**

- Notification of temporary hire of Frank “Alex” Morrow, Courthouse Security, effective 2-26-13 (fill in for Tom Clerk)
- Notification of resignation of Felton Smith, Part-time/Temporary, effective 2-14-13
- Notification of resignation of Tiffany Langley, Tag Clerk, effective 2-22-13
- Notification of hire of Chandler Kyle Dawkins, Corrections Officer, effective 2-8-13 (replace J. Marzella)
- Approve Travel Memorandum

**Reports to Commission:**

- Highway Department Report – County Engineer, Richie Beyer
- EMA/HS Office Report – County EMA/HS Director, Eric Jones
- Administrator’s Report – County Administrator, Lynda Feaga



**Important Calendar Dates**

**Saturday, March 2 -  
Wednesday, March 6**

NACo Annual Legislative Conference, Washington D.C.

**Monday, March 11**

Commission Work Session at 5:00 p.m. with the Business Meeting immediately following

**Monday, March 25**

Commission Work Session at 5:00 p.m. with the Business Meeting immediately following

**Tuesday, April 30**

2012 Statement of Economic Interests (SEI) Forms are due online at [www.ethics.alabama.gov](http://www.ethics.alabama.gov) or by completing the attached form and mailing it to the State of Alabama Ethics Commission