

**Elmore County Commission
Work Session
Monday, August 12, 2013
5:00 p.m.**

AGENDA

Call to Order

- Review the Minutes of the July 22, 2013 Commission Meeting/corrections
- Review the Memorandum of Warrants for the period July 18, 2013 through August 2, 2013

Old Business:

- Request from Probate Judge to approve Elections Specialist Job Description and authorize advertisement and hire of Elections Specialist to serve under the direction of the Probate Judge.

New Business:

- Mike Watson, Scott Steen, 2WR** – Facilities Strategic Plan Update
- Discuss authorizing 2WR to advertise RFP for the EOC Building Project
- Sara Byard, CARPDC** – Resolution for CDBG Grant Application for demolition of two county properties
- Kay Donaldson, Alabama Bass Trail** – request Commission support of \$5,000 to bid on Alabama Bass Trail Tournament Series “Lake Jordan” event
- Consider approving FY 2012 Additional Emergency Management Performance Grant (EMPG) Funding for Certified Local Emergency Manager Certification – Cooperative Grant Agreement and authorizing Chairman to execute
- Consider approving Agency Agreement with Construction One, Inc. to utilize Elmore County’s Tax Exempt Status, as per The Code of Alabama, Section 00-73-23, and authorize the Chairman to execute

- Discuss request from CADTF to surplus vehicles (see attached list) and authorize sale of same
- Consider request from Steve Dennis, E-911 Chairman, to re-appoint Sheriff Bill Franklin and Eric Jones to the E-911 Board of Directors (appointment due 9-23-13)
- Discuss approving Chairman to execute Agreement with ADEM for Recycling Grant to be performed in FY 2014 (\$42,627.75)

Consent Docket:

- Approve Travel Memorandum
- Approve 3-year copier Lease Agreement for Sheriff's Office
- Approve (retroactive to August 6, 2013) reimbursement to Circuit Clerk, Brian Justiss, for one-night hotel expenses to attend Absentee elections training in Bay Minette, Alabama
- Notification of hire of Stephen Brock, DTF Investigator, effective 7-01-13

Reports to the Commission:

- Highway Department Report – County Engineer, Richie Beyer
- EMA/HS Office Report – County EMA/HS Director, Eric Jones
- Administrator's Report – County Administrator, Lynda Feaga

Important Calendar Dates

Reminder: Commission District appointments to the Elmore County Recycling Advisory Committee are due Monday, August 12, 2013

**Tuesday, August 20 –
Thursday, August 22** ACCA Annual Convention, Baldwin County

Monday, September 2 Courthouse closed in observance of Labor Day

Monday, September 9 Commission Work Session at 5:00 p.m. with Commission Meeting immediately following

Monday, September 23 Commission Work Session at 5:00 p.m. with Commission Meeting immediately following